



INDEPENDENT SCHOOLS
OF NEW ZEALAND

Health and Safety Seminar
Friday 18 February 2022, 9.00am to 4.15pm
Cordis Hotel Auckland

	PROGRAMME	SPEAKERS
9.00am	Welcome and Introductions	Deborah James Executive Director Independent Schools of New Zealand
9.15am	COVID-19 Protection Framework (CPF) The new COVID-19 Protection Framework introduces a new traffic light system to manage COVID-19 in the community. It brings us a world where we are freer to move and live with less disruption and offers the stability to plan for the future. Our guest speaker from the Ministry of Education shall provide an overview of the key considerations for schools operating under the different traffic light levels, Red, Orange and Green.	Shisca Russell Manager, Implementation, Equity Index Ministry of Education
10.00am	Health & Safety Framework All schools are required to comply with the Health & Safety at Work Act 2015. In this session we shall closely examine the roles and responsibilities of the board and leaders of schools, the compliance and reporting requirements, non-compliance liabilities and penalties and key considerations for the development of Health and Safety policies for schools.	Simpson Grierson Speaker TBC
10.45am	Morning Tea	
11.15am	Health & Safety Audit Process In this session we shall examine the purpose and value of an independent Health & Safety audit. Our speaker shall outline the audit process and how it supports Officers - Boards and Senior Leadership - in meeting their due diligence requirements, and how an audit can inform on what's working well, areas for improvement and setting goals as an integral part of a school's organisational strategic plan.	Dr Christel Fouche HASANZ Register
12noon	Working with the Regulator – WorkSafe All schools endeavour to provide their workers with a safe workplace, one that will support them physically, and one that ensures their mental wellbeing. In collaboration with WorkSafe, this session shall explore the process when the health and safety of workers is questioned and how working with the regulator can provide the desired outcomes for all.	Anthonia Foster Health & Safety Specialist St Peter's, Cambridge Kylie Legae Work Related Health Inspector, WorkSafe
12.45pm	Lunch	

1.30pm	<p>Bullying, Harassment, Discrimination, Complaints and Whistleblowing</p> <p>Following the previous session, our speaker from St Peter's, Cambridge shall provide advice and guidance on critical processes, protocols and policies for schools to ensure the physical and emotional wellbeing of their workers.</p>	<p>Abby Van De Ven Policy Analyst St Peter's, Cambridge</p>
2.15pm	<p>Risk Management Training</p> <p>Sound risk management and procedures are essential to assess and mitigate risks associated with schools. The key is to identify and quantify the specific risks associated with your school and then make decisions about how to manage and mitigate those risks. In this session our speaker shall consider the benefits of risk management training, and offer guidance on different platforms available to schools in upskilling on risk management.</p>	<p>Rebecca Abbott Health & Safety Manager Diocesan School for Girls</p>
3.00pm	<p>Education Outside The Classroom (EOTC) Framework</p> <p>Learning takes place everywhere but no matter where learning is offered, there are risks to consider. In this session we shall explore the risk profile of education outside the classroom, examine the framework set by Education Outdoors New Zealand (EONZ), including their professional development and auditing framework.</p> <p>Our speaker from Saint Kentigern College shall present a case study on the development of their EOTC framework.</p>	<p>Stephen Ralph Health & Safety Manager Saint Kentigern College</p>
3.45pm	<p>Open Forum</p> <p>In the final session of the day delegates are invited to raise any topic for discussion, and we shall ask you to nominate ideas and topics for future professional development events.</p> <p>We would also like to establish a strong collaborative and collegial network of Health and Safety Leaders in our schools. Discussion will be held on how we might develop a platform to promote collaboration.</p>	<p>Facilitator: Deborah James Executive Director Independent Schools of New Zealand</p>
4.15pm	<p>Seminar Close and Afternoon Tea</p>	